

**College Lakes Elementary School
2014-2016 School Improvement Plan**

College Lakes Elementary School
Cumberland County School System

Jackie White, Principal
4963 Rosehill Road
Fayetteville, NC 28311

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Overview

Plan Name

College Lakes Elementary School 2014-2016 School Improvement Plan

Plan Description

Goals Summary

The following is a summary of the goals encompassed in this plan. The details for each goal are available in the next section.

#	Goal Name	Goal Details	Goal Type	Total Funding
1	2014-2016 To create a safe and caring climate that enhances learning	Objectives: 1 Strategies: 1 Activities: 2	Organizational	\$1500
2	2014-2016 To expect academic growth by all children	Objectives: 2 Strategies: 3 Activities: 3	Academic	\$19000

Goal 1: 2014-2016 To create a safe and caring climate that enhances learning

Measurable Objective 1:

collaborate to establish consistent schoolwide discipline guidelines and procedures for the PBIS program with all staff participating by 05/30/2016 as measured by SWIS discipline data, PBIS SET results, PBIS surveys, Teacher Working Conditions Survey and stakeholder feedback.

Strategy 1:

School-Wide Discipline - Staff will collaborate to create new guidelines and procedures for discipline issues. Those procedures and guidelines will be discussed at the beginning staff meeting and reviewed with staff at each monthly meeting. Stakeholder feedback will be taken often to determine the effectiveness of the new guidelines and procedures and will be adjusted based on feedback. Administration will monitor the program.

Activity - SWIS	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
All discipline referrals will be entered in the SWIS data base. This information will be shared with all staff during monthly staff meetings to determine the effectiveness of our PBIS program. We will also be able to see areas of strengths and weaknesses by reviewing the data.	Behavioral Support Program	08/18/2014	05/30/2016	\$500	Title I Schoolwide	All Teachers, Staff, and Administration

Activity - Incentive Store	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Students are given opportunities to earn Lion cards throughout each day for positive behavior. As students earn lion cards, they can visit the PBIS store to purchase items with their lion cards. The store will be open once a month and be run by a teacher. Administration will monitor. PTO will fund the purchase of incentives.	Behavioral Support Program	08/26/2014	05/30/2016	\$1000	Other	PBIS Team and Classroom Teachers

Goal 2: 2014-2016 To expect academic growth by all children

Measurable Objective 1:

A 12% increase of Third, Fourth and Fifth grade students will demonstrate a proficiency and growth on grade level standards in Mathematics and in English Language Arts by 06/10/2015 as measured by EOG and other assessments.

Strategy 1:

School Net Assessments - Students will take weekly School Net Assessments. Those that are not 70% proficient will have remediation during the school day and after school by the classroom teacher, remediation teacher, and instructional coach. This will be monitored by administration.

Activity - Weekly School Net Assessments	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
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School Net Assessments will be given to students weekly. Those not 70% proficient will have remediation during the school day and after school by the classroom teacher, remediation teacher, and instructional coach.	Academic Support Program	08/26/2014	06/10/2015	\$15000	Title II Part A	Teachers, Instructional Coach, Remediation Teacher Administration
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Strategy 2:

Common Weekly Planning - Each grade level will be given an additional 30 minutes each week in conjunction with a resource time for dedicated common planning time. This will give K-2 1 hour of common planning each week and 3-5 one hour and 15 minutes each week. No interruptions will be allowed during that time with IEP meetings, SST meetings, or parent meetings. Staff will be planning lessons and reviewing data during these meetings. Teacher Assistants will be covering classrooms for the additional 30 minutes. The instructional coach and administration will attend the meetings.

Activity - Grade Level Weekly Planning	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Each grade level will be given an additional 30 minutes each week in conjunction with a resource time for dedicated common planning time. This will give K-2 1 hour of common planning each week and 3-5 one hour and 15 minutes each week. No interruptions will be allowed during that time with IEP meetings, SST meetings, or parent meetings. Staff will be planning lessons and reviewing data during these meetings. The instructional coach and administration will attend the meetings. Teacher Assistants will be covering classrooms for the additional 30 minutes for each grade level.	Academic Support Program	08/26/2014	06/10/2015	\$0	Other	K-5 Teachers, Teacher Assistants, Instructional Coach, Administration

Measurable Objective 2:

A 7% increase of Fifth grade students will demonstrate a proficiency and growth on grade level standards in Science by 06/10/2015 as measured by EOG and other assessments.

Strategy 1:

School Net Assessments: Science - Students will take school net assessments at least once per month but may take them weekly or bi weekly. Those that are not 70% proficient will have remediation during the school day by the classroom teacher and instructional coach. This will be monitored by administration.

Activity - Monthly School Net Assessments: Science	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Students will take School Net Assessments at least once per month to determine proficiency in Science. Those that are not 70% proficient will be given remediation during the school day by the teacher and instructional coach.	Academic Support Program	08/26/2014	06/10/2015	\$4000	Title I Schoolwide	Classroom Teacher and Instructional Coach

Activity Summary by Funding Source

Below is a breakdown of your activities by funding source

Other

Activity Name	Activity Description	Activity Type	Begin Date	End Date	Resource Assigned	Staff Responsible
Grade Level Weekly Planning	Each grade level will be given an additional 30 minutes each week in conjunction with a resource time for dedicated common planning time. This will give K-2 1 hour of common planning each week and 3-5 one hour and 15 minutes each week. No interruptions will be allowed during that time with IEP meetings, SST meetings, or parent meetings. Staff will be planning lessons and reviewing data during these meetings. The instructional coach and administration will attend the meetings. Teacher Assistants will be covering classrooms for the additional 30 minutes for each grade level.	Academic Support Program	08/26/2014	06/10/2015	\$0	K-5 Teachers, Teacher Assistants, Instructional Coach, Administration
Incentive Store	Students are given opportunities to earn Lion cards throughout each day for positive behavior. As students earn lion cards, they can visit the PBIS store to purchase items with their lion cards. The store will be open once a month and be run by a teacher. Administration will monitor. PTO will fund the purchase of incentives.	Behavioral Support Program	08/26/2014	05/30/2016	\$1000	PBIS Team and Classroom Teachers
Total					\$1000	

Title I Schoolwide

Activity Name	Activity Description	Activity Type	Begin Date	End Date	Resource Assigned	Staff Responsible
SWIS	All discipline referrals will be entered in the SWIS data base. This information will be shared with all staff during monthly staff meetings to determine the effectiveness of our PBIS program. We will also be able to see areas of strengths and weaknesses by reviewing the data.	Behavioral Support Program	08/18/2014	05/30/2016	\$500	All Teachers, Staff, and Administration
Monthly School Net Assessments: Science	Students will take School Net Assessments at least once per month to determine proficiency in Science. Those that are not 70% proficient will be given remediation during the school day by the teacher and instructional coach.	Academic Support Program	08/26/2014	06/10/2015	\$4000	Classroom Teacher and Instructional Coach
Total					\$4500	

Title II Part A

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Activity Name	Activity Description	Activity Type	Begin Date	End Date	Resource Assigned	Staff Responsible
Weekly School Net Assessments	School Net Assessments will be given to students weekly. Those not 70% proficient will have remediation during the school day and after school by the classroom teacher, remediation teacher, and instructional coach.	Academic Support Program	08/26/2014	06/10/2015	\$15000	Teachers, Instructional Coach, Remediation Teacher Administration
Total					\$15000	

LEA or Charter Name/Number:

Cumberland County Schools - 260

School Name:

College Lakes Elementary

School Number:

340

Plan Year(s):

2014-2016

Voting: All staff must have the opportunity to vote anonymously on the School Improvement Plan.

For

43

Against

0

Percentage For

100%

Date approved by Vote:

22-Aug-14

School Improvement Team Membership

From GS §115C-105.27: "The principal of each school, representatives of the assistant principals, instructional personnel, instructional support personnel, and teacher assistants assigned to the school building, and parents of children enrolled in the school shall constitute a school improvement team to develop a school improvement plan to improve student performance. Representatives of the assistant principals, instructional personnel, instructional support personnel, and teacher assistants shall be elected by their respective groups by secret ballot....Parents serving on school improvement teams shall reflect the racial and socioeconomic composition of the students enrolled in that school and shall not be members of the building-level staff."

Committee Position*	Name	Year elected
Principal	Jackie White	2014
Assistant Principal Representative	Corine Warren	2014
Teacher Representative	Jaime Haggerty	2014
Teacher Representative	Mary Blue	2014
Teacher Representative	Sean Hess	2014
Teacher Representative	William Helms	2014
Teacher Representative	Jennifer Rhodes	2014
Teacher Representative	Shemeka Nisely	2014
Inst. Support Representative	Michelle Plesser	2014
Teacher Assistant Representative	Petina Johnson	2014
Teacher Assistant Representative	Sharon Shipley	2014
Parent Representative	Mrs. Pollard	
Parent Representative	Karen Heggs	
Parent Representative	Mrs. Mimms	

**School-Based Management and Accountability Program
Summary of School-based Waiver Requests
Program Years: 2014-2016**

Instructions: Listed below is the waiver that only **Elementary Schools** have the option to request. Complete all cells that have a red border.

LEA or Charter School Name/Number:

Cumberland County Schools -
260

School Name:

Waivers

General Statute §115C-105.26 permits local boards of education to request waivers of state laws, rules, or policies as part of a school improvement plan. Waiver requests shall be submitted to the State Board of Education (G.S. §115C-105.26 (a)).

Waiver requests shall:

- Identify the school making the request;
- Identify the state laws, rules, or policies that inhibit the school's ability to improve student performance;
- Outline circumstances under which the waiver may be used; and
- Explain how the requested waiver will permit the school to improve student performance.

Allowable Waivers and Conditions

General Statute §115C-105.26 (a) mandates that the SBE shall grant waivers only for the specific schools for which they are requested and shall be used only under the specific circumstances for which they are requested. Further sections of G.S. §115C-105.26 specify that when requested as part of a school improvement plan, the State Board of Education may grant waivers of state laws pertaining to class size.

DPI allowable waiver (Elementary Schools only)

1. Does your school request the following DPI waiver? (Select Yes or No from the drop-down list in red cell below)

Allocation of Teachers: Class size - Flexibility

Yes

2. Identify the law, regulation, or policy from which exemption is requested.

G.S. 115C-301, (C) Class Size

3. State how the waiver will be used.

to increase class sizes

4. State how this waiver helps achieve the specific performance goals identified in the School Improvement Plan.

students may be in larger class if needed.

Remediation Plan

Instructions: Complete each cell highlighted in red. Refer to the SAMPLE Remediation Plan located on the next tab for examples. **(Note: To return to the next line within a cell, press and hold down the ALT key then press the Enter key.)**

School: College Lakes Elementary

Year: 2014-2016

Description of the Plan

Purpose:	The purpose of this plan is to provide supplemental instruction to at-risk students to ensure mastery of course objectives and/or specific graduation requirements.
Delivery:	Delivery of service will be during school, after school and on Saturdays.
Students Served:	This purpose will be achieved through one-on-one tutoring, small group tutoring, and Saturday review sessions. Staff members will work after school and on Saturdays. K-5 students will be served during the day through small group remediation. 2-5 students will be served through afterschool small group remediation and 3-5 students will be served during Saturday remediation sessions.

Budget Amount

AMOUNT

Total Allocation:

\$34,114.75

Budget Breakdown

AMOUNT

Personnel:

8 Teachers for 41 Afterschool Sessions 1 teacher hour \$31 $8 \times 31 = 248 \times 41 = 11,160$	\$10,168.00
1 Teacher Assistant for 41 Afterschool Sessions 1 TA hour \$16 $16 \times 41 = 720$	\$656.00
8 Teachers for 3 Saturday Sessions 1 hour \$31 $31 \times 4 \text{ hour each Saturday} = 124 \times 8 = 992 \times 3 \text{ Sat}$	\$2,976.00
2 Certified Part time Remediation Teacher 1 Teacher \$31 x 4 hours/day = \$124 day x 80 days = 9920 x 2 Teachers = 19840	\$19,840.00

Materials & Supplies:	Snacks 79 Students x 3 Saturdays = 237 x 2.00= 474	\$474.75
		AMOUNT
Transportation:		
Grand Total:		\$34,114.75

Monitoring & Evaluating Tools: *Indicate Yes or No by selecting Y or N from drop-down*

Y	PEP
Y	Student Activity Log
Y	Other (If yes, specify in the box below):
Teacher Observations, My Track, Progress Assessments, Reading 3D, EOG and other assessments	

Title II Plan

Instructions: Complete each cell highlighted in red. Refer to the SAMPLE Remediation Plan located on the next tab for examples. **(Note: To return to the next line within a cell, press and hold down the ALT key then press the Enter key.)**

School: College Lakes Elemetary
 Year: 2014-2015

Description of the Plan

Purpose:	The purpose of this plan is to provide a detailed description of staff development expenditures.
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Budget Amount

AMOUNT

Total Allocation:	\$1,372.50
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Budget Breakdown

Briefly describe the title of and purpose for the staff development:

Staff Development
1

Data Days for Kindergarten, 1st, 2nd, 3rd, 4th, and 5th grade teachers. At the end of 2nd Nine Weeks. Allow teachers time to analyze various types of data to improve targeted teaching, remediation groups, and differentiation. This staff development will take place during the school day.

Description

AMOUNT

Personnel:	27 teachers total- 26 will share same sub on same day which will be 13 x 98 and 1 x 50	\$1,324.00
Training materials:	Poster Paper and Markers	\$14.75

Registration/Fees:		
<u>Travel:</u>		
Mileage/Airfare:		
Lodging/Meals:	Snacks: 27 Teachers x \$1.25 = 33.75	\$33.75
Consulting Services:		
Follow up activities		
Total for staff development 1: This cell will automatically total for you		\$1,372.50

District Wide Components		
Duty Free Lunch	Please indicate if your School Improvement Team voted for your teachers to have a duty free lunch by indicating yes (Y) or no (N) in the box to the right.	Y
Duty free planning time	Please describe approximately how much planning time your teachers have during a week: Our K-2 Teachers have 30 minutes of planning 4 x a week and 1 hour of planning once a week. Our 3-5 Teachers have 45 minutes of planning 4 x a week and 1 15 minutes once a week.	
PBIS school	Please indicate if your school is currently a PBIS school by indicating yes (Y) or no (N) in the box to the right.	Y

PBIS rating from previous year	<p>Please indicate your most recent PBIS assessment rating (Green Ribbon, Model, or Exemplar) if applicable in the box to the right:</p>	Model
Parental Involvement	<p>Please describe your parental involvement plan briefly (i.e. dates or frequency of parent events, P/T conferences, PTA meetings, etc.): Grandparents Luncheon is scheduled for September 5th. Our first big event for our parent will be a Parent Info Night on September 9th. We have monthly spirit nights at various restaurants on our side of town such as McDonalds, Chick-Fil-A, and Hwy 55. We also have Math/Science Nights planned throughout the year. Other events are scheduled such as Muffins for Moms and Donuts for Dads as well a luncheon to honor our volunteers. We have some activities for only our boys and their fathers and for girls and only mothers, (Super Bowl Showdown and Girls Got Game Night) Parent Teacher conferences will be held November 10-14 and April 13-16. PTO meetings are held on the first Wednesday of each month. All events are shared both on the web, through a newsletter that is distributed every other month, and parentlink phone calls.</p>	
Safe and Orderly schools	<p>The Cumberland County School System (CCS) has a commitment to excellence in providing a safe and healthy workplace. Safety of employees and students must be given first priority in every activity. To that end, all our employees have access to our district Safety Manual and Crisis Management Handbook on the CCS intranet. The Safety Manual is provided to help schools insure their day to day practices are in line with best safety practices, prepare for events that can be better managed with a safety plan, and outline protocols for handling potentially hazardous materials in our schools. Although a crisis is an event that is extraordinary and cannot be predicted, the Crisis Management Handbook was prepared to provide the principal and the local crisis team a quick reference guide of procedures to follow when a crisis occurs that affects the school.</p>	
Review of the SIP plan and notification of changes	<p>As a part of our continuous improvement process, all schools create 2 year School Improvement plans. At the end of the first year of the plan and once test scores are received, the School Improvement Team will review both academic and organizational goals and make changes as needed. The superintendent's designee will be informed when the plan has been changed.</p>	

